

## HELPING NEW GGC STUDENTS LOG-IN

1. Use the Student Gateway for all your information needs, On-Line help at <http://jovo.ggc.usg.edu/>
2. When prompted for a log-in, click on the “**Cancel**” button to enter as a guest.
3. Select the “**EdTech**” **tab** from the top navigation bar.
4. To get your GGC email user and password, click on “**Help with logging in,**” in the “New Student” section. Follow the pattern to determine your email username and password.
5. To learn how to use your GGC Email and password, go back to the EdTech tab, and click on “**Helpdesk,**” to access the on-line GGC helpdesk. In the search box, enter “**GGC Email**” and click on “**search**” **button**. From the returned results, click on a returned link that explains the student log-in.
6. If you would like **hands-on assistance**, the library support staff can help you log-in at the desktop computers, on the **B Building second floor library mezzanine**.
7. Please contact **GGC Helpdesk at (678) 407-5611 if you encounter problems**.